



Plan Name: _____

Investment Account Number: _____

Market Value of Plan Assets at January 1, 2015.....

Account Additions

Company Contributions.....

Employee/Member Contributions.....

RRSP Qualifying Transfers In:

Plan Member _____

Plan Member _____

Cash Dividends and Interest Received.....

Account Withdrawals

Cash Investment Expenses/Fees Withdrawn.....

Pension Payments Paid.....

Market Value of Plan Assets at December 31, 2015.....

Asset Allocation: Market Value as at December 31, 2015:

Cash and Demand Deposits.....

Canadian Bonds and GIC's.....

Canadian Stocks.....

Non-Canadian Stocks and Equities.....

Mutual/Pooled/Segregated Funds:.....

Balanced funds.....

Equity funds.....

Fixed Income Funds.....

Investments in other asset categories not listed above:

.....

.....

Total Market Value of Plan Assets at December 31, 2015.....

Certification & Advisor Contact Information

As the Investment Advisor for the above named Pension Plan I certify that the information contained in this Investment Account Summary is true, accurate and complete to the best of my knowledge.

Advisor Name

Date



Advisor contact information - please complete in full.

Name: _____

Mailing Address: _____

Phone/Fax: _____

Email: _____

Please check if you would prefer to have all annual filings sent to your attention and you will arrange for client signature and return.

Notes/Comments:

Account Summary Instructions:

Please attach or forward the December 31, 2015 account statement with the completed summary confirming the market value of the plan assets.

If the investment account has not been opened prior to December 31, 2015 please indicate a market value of 0, sign and return.

If there is more than one account holding the plan assets, please clearly indicate each account number and complete a Summary for each account.

Account Additions

Company Contributions:

Provide the value of all contributions made by the plan sponsor from January 1 - December 31, 2015. Only include contributions appearing on the December 31 statement, those not posted until January 2016 cannot be included.

Employee/Member Contributions:

If the plan provisions allow for member contributions, provide the value of all contributions made in 2015.

RRSP Qualifying Transfers In:

Provide the name of the plan member and the market value (on the date of transfer) of any RRSP Qualifying transfers made into the Plan in 2015. As above, transfers not posted until January 2016 cannot be included.

Cash Dividends and Interest Received:

Provide the total cash dividends and interest received in 2015.

Account Withdrawals

Cash Investment Expenses/Fees:

Provide the total amount withdrawn from the account for investment, management, or actuarial fees in 2015. MER's applied to mutual funds are not required.

Pension Payments Paid:

For plans with retired members, provide the total value of pension payments (including applicable taxes) withdrawn from the account in 2015.

Asset Allocation

Provide the breakdown of the investment account by indicating the market value of assets held in each category and the total market value of the investment account at December 31, 2015.

Certification & Advisor Contact Information

Please sign, date and provide your contact information in the space provided.

Please check the box if you would prefer to have all annual filings sent to your attention and you will arrange for client signature and return. Alternatively we will forward Client and Advisor copies of forms with complete signing and return instructions directly to the client for signature.